

San Diego Chapter AEP Board Meeting

Date: October 7, 2009

Time: 5:30 p.m. to 7:30 p.m.

Location: PBS&J

Attendees: Diane Catalano (President), Monica Kling (Vice President of Programs), Mindy Fogg (Vice President of Membership), Dawna De Mars (Secretary), Leslie Redford (Newsletter Editor), Julie Wang (Student Membership and Outreach Director), and Marilyn Pongeggi (Chapter Director).

1. Priority Items

1.1. Call Betty- Legislative Update

- Next Legislative Committee meeting on October 15th. To be a conference call with State committee members from the Chapters.
- To discuss the Governor and OPR issues.
- Betty was unable to attend last month's meeting since she was on an airplane at the time of the meeting. She will forward the meeting minutes to the San Diego Board.
- She only gets the next meeting agenda about two to three days prior to the meeting. This makes it difficult to get Chapter input on the meeting. Alan Lind (AEP Lobbyist) sets the agenda. Some items are discussed at the Legislative meeting that are to followed-up on. These items would be easier to get member/Board opinions on. If deemed important, Betty will ask Diane to get member or Board input on these follow-up items. Input could be received by posting items on the web or through email.
- The Board would like more of a back and forth discussion between Betty and the Board and would also like to get the member's opinions on legislative matters.
- The Board would like Betty to write a newsletter article on legislative matters when big items come up. The Legislative updates have been put in previous newsletters. Future article topics could be regarding climate change, water supply, etc.
- The Board could get a list of people together ("subcommittee") that are interested in certain topics. When these topics come up, those people could be contacted to provide input.
- CEQA Checklist Committee was cut from the State budget. Betty stated that the committee did not feel empowered to make comments or changes to the CEQA Checklist. Marilyn and Betty to discuss this item at a later date, possibly on October 19th or 20th.

2. Board Member Reports

2.1. Vice President of Programs

2.1.1. November Luncheon

- Alan Lind to be the speaker
- Save the date sent to Kate for the newsletter
- Location to be in North County at the Carlsbad Hilton

2.1.2. Holiday Party

- E-mail sent to Rockbottom Brewery
- To be held on the first Thursday in December (December 3)

- Some do not like the event to be at Rockbottom since parking is far away.
- To promote public transit
- The Board would like to the event at Rockbottom despite the potential parking issue.
- Diane has a list of volunteers that would like to help with this event.
- To get items from Costco for the raffle.

2.1.3. January/February Luncheons and Upcoming Events

- Airport topic. Get someone from the ATAG and Airport Planning to speak. The final drafts of Airport Land Use Compatibility Plans (ALUCPs) would be ready in January. There is already a presentation prepared. Marilyn mentioned that she would like our AEP representative in ATAG (Lisa Woods) to report back to the Board regarding the ALUCPs.
- Other potential speaker is Brendan from the City of San Diego.
- Spring Workshop in April.
- Conference in March.
- Speed networking event for students at the end of April.

2.2. Newsletter Editor

2.2.1. November Newsletter

- Content to include biography and awards; call for posters and award nominations for Conference; volunteers needed; Board member position descriptions; Holiday Party and Luncheon announcements; and Mindy's message. Ask Lisa for an ATAG article. Marilyn to provide a CEQA workshop write-up.
- Flyers are done and are to be sent in the email with the newsletter.
- In-Design Program
- The Board would like to get a copy of the In-Design Program for the Newsletter Editor to use. This copy would stay with the position. Leslie to send bill to Cara for reimbursement.

2.3. Student Membership and Outreach Director

2.3.1. Student Workshop

- Need volunteers. Diane will bring food (coffee and bagels), blank nametags, CEQA Basics flyer, and registration materials at 8am and will introduce Kent. Dawna will set up the booth and bring email sign-up, and what AEP Provides flyer. Leslie will take town booth. Julie to close the event and mention upcoming events and how AEP could benefit students (education, networking and jobs).
- Board would like to get a thank you gift for Kent. Marilyn suggested wine. May also get a gift card.
- 21 people signed-up. Richardson is requiring students to attend, so six or seven more are expected. Room holds 50 but is expandable to 100.
- UCSD also sent out information, but the attendance from UCSD is unknown.
- Next year we need to get the word out earlier and we need to get the workshop in the catalog. With earlier advertising, we could get up to 100 students.
- Need to schedule this before CEQA basics but after UCSD starts.

-There are other teachers interested in having their students attend. This class could apply to Urban Studies, Environmental Science, Geography, and Public Administration.

-Workshop to be held in Room 109. Need to get a list of attendees and determine how to handle walk-ins. Parking is free.

-Kent is bringing the course materials, membership materials, and 2008 guideline books. He will discuss how education like this class can help get a job (resume builder, AICP).

-Dawna and Diana Richardson to take pictures for the newsletter and future poster.

-SDSU is very appreciative of AEP.

-State has \$500 budget for activities such as this.

-To let students know about conference in Palm Springs, March 14-17th, 2010.

2.3.2. Other

-SDSU student chapter going well. Everything is set up for next year.

-Marilyn needs student volunteers for the CEQA basics Workshop. Volunteer must be a member to get workshop for free. Workshop volunteers to get there at 8 a.m., workshop is 8:30 a.m. to 4:30 p.m.

-AEP wishes to have the speed networking event again next year. Richardson indicated that the Yosemite trip duration from April 22 to 25 should be avoided. The Board concluded that April 15th would be a good day to hold the event.

2.4. Treasurer

2.4.1. Correspondence- Are we transferring this task to Secretary?

-Board does not think Dawna (Secretary) is the right person to get the mail logistically. She is one of the furthest from the PO Box location. Leslie volunteered to get the mail.

2.4.2. Account Balances (see Handout)

-\$18,246.01 Checking; \$10,065.82 Savings.

2.4.3. Awards Committee Appreciation

-Chris would like to take his awards committee to Sea Level to show AEP's appreciation for their volunteer work. It would be approximately \$25 per person for 12 people.

-Jury to get \$15 gift cards.

-Board notes that the Awards were not ahead of budget and this money would be taken out of the general budget. Board approves this expense.

-It is noted that in the future, the Board needs to review the bank statement occasionally since it is the Board's job to monitor the finances. Cara to present the budget next month for Board review.

2.5. Chapter Director

2.5.1. Fall CEQA Workshop- technical set up

-Need a cord to connect the podium to the projector.

-Need laptops with Powerpoint. Laptops to be brought by speakers.

-Splitter acquired. Marilyn suggests buying a splitter in the future.

-Barrowing a projector from RBF and potentially one from RECON.

2.5.2. Fall CEQA Workshop- logistics

-Mail boxes of books to Kelly in Irvine.

-Monica and Julie to help with registration.

- Mindy will bring the AEP pens. Marilyn had concerns over spending money on pens for the student workshop and thinks we should keep all the pens for the workshop. Board decides to give pens at both events.
- Need two students and two Board members/Professional volunteers for registration. Monica to begin setting up at 7 a.m. before registration.

2.5.3. State Budget 2010

- Diane submitted comments to the State. She will send them via email to the Board.

2.5.4. State Board Election

- Marilyn listed the candidates/potential candidates for the Board. She noted we all should vote when the State sends out the ballots.

2.6. Vice-President of Membership (see Handout)

2.6.1. Membership Update

- 9 new, 10 renewal, and 358 total members. Deletions are unknown.

2.6.2 Other Membership Opportunities

- Events were discussed as an opportunity to get additional members.

3. 3.0 Chapter Goals

3.1. Review Membership List to Build Volunteer Pool

- Diane identified new recruits. Potentially use these volunteers for the upcoming events.
- Julie needs volunteers/help. Potentially identify people for each school to help her with student chapters.

3.2. Identify Upcoming Events Where Members are Needed as Volunteers

- Holiday Party.
- Luncheons. It was noted that using the same volunteer for all luncheons would be the most logical.

3.3. Nominate State to Sponsor Faculty Advisors' Membership.

- This item has been achieved.

4. Committee Reports

4.1. Awards

- To be discussed at a later date. A debrief shall occur in November or January.

4.2. Legislative Committee (see priority item 1.1)

4.3. Emeritus

- Possibly have Charlie or Bruce take the lead.

4.4. City Code Monitoring

- Discussion postponed.

5. Discussion Items

5.1. Podium Cover with Logo

- To discuss later.

5.2. Social Networking Position

- The Board would like to expand San Diego AEP Chapter to the social networking websites. We are currently on Linkedon, but this was set up very quickly by Dawna. The San Diego AEP Chapter could do membership promotion and cross-promotion on such websites. San Diego AEP Chapter could also make a page on Facebook. Sophia may be a good candidate for this position.

5.3. Other

- None.

6. Message from the Board

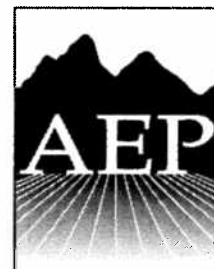
-Mindy has November.

-Leslie has December.

The next chapter board meeting will be held on November 9th. All AEP members are welcome to attend! Please contact Dawna De Mars at (619) 462-1515 or dawnad@helixepi.com if you would like to attend.



SAN DIEGO CHAPTER BOARD MEETING AGENDA



Date: October 7, 2009

Time: 5:30 p.m. – 7:30 p.m.

Location: PB&J, 9275 Sky Park Court, San Diego

San Diego Chapter 2009 Board

President

Diane Catalano, AICP

PBS&J

dmcatalano@pbsj.com

Vice President of Programs

Monica Kling, LEED AP

RRF

mkling@rbf.com

Vice President of Membership

Mindy Fogg

County of San Diego

mindy.fogg@sdcounty.ca.gov

Treasurer

Cara Leone

Linscott, Lew & Greenspan,

Engineers

leone@llgengineers.com

Secretary

Dawna DeMars

HELEX Environmental Planning

dawnad@helixepi.com

Newsletter Editor

Leslie Redford

Student Membership and Outreach Director

Julie Wang

Chapter Director

Marilyn Pongeggi

City of Chula Vista

marilyn_p@cox.net

- 1.0 Priority Items
 - 1.1 Call Betty – Leg Update at 6:30
- 2.0 Board Member Reports
 - 2.1 Vice-President of Programs
 - 2.1.1 November Luncheon
 - 2.1.2 Holiday Party
 - 2.2 Newsletter Editor
 - 2.2.1 Nov Newsletter – date/content
 - 2.2.2 Newsletter ads
 - 2.2.3 InDesign Program
 - 2.3 Student Membership and Outreach Director
 - 2.3.1 Student CEQA Workshop – Oct 10 (Diane Richardson to attend meeting)
 - 2.3.2 Student Summit – end of October
 - 2.3.3 Student Chapter Manual
 - 2.4 Treasurer
 - 2.4.1 Correspondence – are we transferring this task to the Secretary?
 - 2.4.2 Account Balance
 - 2.5 Chapter Director
 - 2.5.1 Fall CEQA Workshop – technical set up
 - 2.5.2 State Budget 2010
 - 2.5.3 State Board election
 - 2.6 Vice-President of Membership
 - 2.6.1 Membership Update
 - 2.6.2 Other Membership Opportunities
- 3.0 Chapter Goals
 - 3.1 Review Membership List to Build Volunteer Pool – Diane identified some new recruits
 - 3.2 Identify Upcoming Events Where Members Are Needed
 - 3.3 Nominate State to Sponsor Faculty Advisors' Memberships
- 4.0 Committee Reports
 - 4.1 Awards Committee – budget summary, thank you happy hour
 - 4.2 Legislative Committee – see Priority Items
 - 4.3 Emeritus Committee – have Charlie/Bruce take the lead?
 - 4.4 City Code Monitoring – Ordinance Review
- 5.0 Discussion Items
 - 5.1 Podium Cover with Logo
 - 5.2 Social Networking Position
 - 5.3 Other
- 6.0 Message from the Board
 - Mindy Fogg –November
 - Leslie Redford –December



TREASURER UPDATE

Mail/Correspondence:

- Letter for Julie from April DeJesus thanking her for informing her of our scholarship.

Accounts Status:

- Account Amounts
 - Checking: **\$18,246.01**
 - Checking in September Meeting: **\$21,345.07**
 - *Difference: \$3,099.06*
 - Savings: **\$10,065.82**

Income/Expense:

- Awards Benefit – Final Tally

Income	\$10,508.00
Expense	\$9,957.87
Net	\$ 550.13

- Items to note: \$4,000 in scholarships; \$150 Gift Cards to committee volunteers, \$238.40 in committee meetings (dinner); and \$XXX for committee appreciation night-out (TBD) – NOT included in expenses.
- Still awaiting check from PBS&J for \$1,000 (already included in table above).
- Chapter Director State Board Meeting: \$165.48

News:

- Working on getting patch for web address on backdrop. Cost Estimate \$120.
- Turning over correspondence duties to Secretary for P.O. Box
- 3rd Quarter Financials sent out
- **Review Budget/Budget Status**

See attached reports.

	Budgeted Income	Notes	Actual Income 9/9/09	% Earned	Budgeted Expense	Notes	Actual Expense 9/9/09	% Spent	Budgeted Net	Actual Net
1 Awards Night	12,000.00	Income from raffle, sponsors, and ticket sales. Assume about 80% comes from sponsors.	9,508.00	79%	12,800.00	\$8k cost of event, \$4k scholarships, \$800 meeting costs + 1 thank you night out	14,646.27	114%	-800.00	-5,138.27
2 Luncheons	8,000.00	0.00	6,747.00	84%	10,000.00	0.00	7,649.49	76%	-2,000.00	-902.49
3 CEQA Workshop	7,500.00	0.00	2,209.70	29%	7,500.00	venue, food, raffle prizes, WEC & APA reimbursement	640.00	9%	0.00	1,569.70
4 Holiday Party (2009)	1,800.00	Ticket sales	0.00	0%	2,500.00	reimbursement	0.00	0%	-700.00	0.00
5 Newsletter	4,800.00	advertisements	550.00	11%	0.00	0.00	0.00		4,800.00	550.00
6 Student Scholarship	0.00	Included in awards night income	0.00		0.00	Included in awards night expense	0.00		0.00	0.00
7 Board Meetings	0.00	0.00	0.00		1,800.00	11 meetings (2 restaurant)	1,125.91	63%	-1,800.00	-1,125.91
8 Student Chapter	0.00	0.00	0.00		1,500.00	3 chapters	317.80	21%	-1,500.00	-317.80
9 Website	0.00	0.00	0.00		230.00	Assumes \$19 payments for 12 months (no late fees - automated electronic payment)	214.20	93%	-230.00	-214.20
10 P.O. Box	0.00	0.00	0.00		38.00	12 months	57.00	150%	-38.00	-57.00
11 Chapter Director	0.00	0.00	0.00		1,720.00	January \$185; March \$220; July \$450; August \$290; November \$575	960.34	56%	-1,720.00	
12 Chapter Summit	0.00	0.00	0.00		300.00	Meals estimated for April 18 with Kent.		0%	-300.00	0.00
13 Executive Board Conference	0.00	0.00	0.00		300.00	\$100 per Board member attending March Conference/Summit (as voted at 3.4.09 Board Mtg)	297.04	99%	-300.00	
14 Misc Board Expenses	0.00	0.00	0.00		300.00	\$100 nametags; \$400 supplies/misc	1,075.20	358%	-300.00	-1,075.20
15 Special Program	0.00	0.00	140.00		4,500.00	\$1.5k booth backdrop; Earthday \$500; Hornblower \$2k; Speed Networking \$500 (food/drink/venue)	4,517.88	100%	-4,500.00	-4,377.88
16 Subventions	10,000.00	0.00	3,856.00		0.00	0.00	0.00		10,000.00	3,856.00
17 Interest on Savings Account	60.00	0.00	12.05	20%	0.00	0.00	0.00		60.00	12.05
18 Charitable Donation	60.00	Average \$15/mo for 12 mos.	0.00		0.00	0.00	0.00		60.00	0.00
Total	44,220.00		23,032.75	52%	43,488.00		31,501.13	72%	732.00	-7,211.00

NOTES:

Waiting on check from PBS&J \$ 1,000.00 Award Income
 CEQA Workshop \$ 650.00 For Fall Deposit (Helene gives us \$10 more than our original expense)
 Misc Board Expenses \$ 941.24 Mugs
 \$ 94.82 Name Tags
 \$ 39.14 Marilyn Dinner with SDSU Rep

Item	Unit \$	Amount	People	Expense	Income	Net Gain/Loss	Notes
Scholarships (2 @ \$2,000)				\$ 4,000.00			
Gift Cards for Awards Committee				\$ 150.00			
Awards Committee Night Out (Assumed \$300)				\$ 300.00			
Awards Committee Meetings				\$ 238.40			
Facility- MARRIOTT				\$ 8,980.85			
Beverage Services- Included with Marriott				\$ -			
Materials/Printing				\$ 48.00			
Jury Mailing				\$ -			ESA Covered this cost.
Invitation Mailing				\$ -			URS Covered this cost.
Raffle mailing (assumes prizes donated)				\$ 25.00			
Awards (Mounted)				\$ 549.71			
Awards (Certificates)				\$ 104.31			
Juror Appreciations (Starbuck Gift Card)	\$25	10		\$ 250.00			
Audio Visual with Music-Included with Marriott				\$ -			
Tables, Chairs, Linens, Décor- Included with Marriott				\$ -			
Catering- Included with Marriott				\$ -			
Total Cost				\$ 9,957.87			
Total Cost with All Expenses Included				\$ 14,646.27			
Attendance - 2009							
Venue Admission (per person):							
Raffle					\$ 388.00		
Individual Tickets							
Regular (\$60)	\$60				\$ -		
Agency (\$50)	\$50				\$ -		
Door/Late Reg (\$70)	\$70				\$ -		
Total					\$ 2,020.00		
Sponsorships							
Carbillo (10 people)	\$1,000	5			\$ 5,000.00		
Balboa (4 people)	\$500	2			\$ 1,000.00		
Mission (2 people)	\$300	7			\$ 2,100.00		
	<i>Attendance Revenue</i>				\$ 8,100.00		
Total Revenue					\$ 10,508.00		
Net Profit					\$ 550.13		
Net Profit with All Expenses					\$ (4,138.27)		

12:24 PM
10/02/09
Cash Basis

San Diego AEP
Balance Sheet
As of September 30, 2009

	<u>Sep 30, 09</u>
ASSETS	
Current Assets	
Checking/Savings	
Business Money Market Savings	10,065.82
Checking	<u>17,764.26</u>
Total Checking/Savings	27,830.08
Accounts Receivable	
1200 · Accounts Receivable	<u>-1,105.80</u>
Total Accounts Receivable	-1,105.80
Other Current Assets	
1499 · Undeposited Funds	<u>1,105.80</u>
Total Other Current Assets	1,105.80
Total Current Assets	<u>27,830.08</u>
TOTAL ASSETS	<u>27,830.08</u>
LIABILITIES & EQUITY	
Equity	
3000 · Opening Bal Equity	12,734.14
3900 · Retained Earnings	17,390.22
Net Income	<u>-2,294.28</u>
Total Equity	<u>27,830.08</u>
TOTAL LIABILITIES & EQUITY	<u>27,830.08</u>

12:21 PM
10/02/09
Cash Basis

**San Diego AEP
Profit & Loss
July through September 2009**

	<u>Jul - Sep 09</u>
Income	
200 Committee Income	
201 Awards Revenue	9,148.00
Total 200 Committee Income	9,148.00
300 Conference Income	
303 Chapter Subventions	1,225.00
305 Special Program Income	260.00
Total 300 Conference Income	1,485.00
500 Newsletter Income	
501 Newsletter Business Ads	200.00
Total 500 Newsletter Income	200.00
700 CEQA Workshop Income	
701 Spring Workshop Profit	2,209.70
Total 700 CEQA Workshop Income	2,209.70
800 Luncheon Income	
801 Member	440.00
Non-Member	150.00
800 Luncheon Income - Other	330.00
Total 800 Luncheon Income	920.00
Interest Earnings	2.54
Total Income	13,965.24
Expense	
2000 Chapter Expenses	
2003 Special Chapter Program	3,680.35
2005 Luncheon Expenses	1,184.88
2007 Student Scholarships	4,000.00
2009 Chapter Direct Expenses	165.48
2011 Awards Banquet	9,831.40
Total 2000 Chapter Expenses	18,862.11
3000 Board Expenses	
3001 Board Meeting Expenses	191.30
Total 3000 Board Expenses	191.30
4000 Administration Expenses	
4013 Website Expense	53.70
4015 P.O. Box	57.00
Total 4000 Administration Expenses	110.70
Total Expense	19,164.11
Net Income	<u>-5,198.87</u>

12:25 PM

10/02/09

Accrual Basis

San Diego AEP Transaction Detail by Account July through September 2009

Type	Date	Num	Name	Memo	Class	Cir	Split	Amount	Balance
Business Money Market Savings									
Deposit	7/31/2009		*INTEREST PAYM...	Deposit		X	Interest Earnin...	0.85	0.85
Deposit	8/31/2009		*INTEREST PAYM...	Deposit		X	Interest Earnin...	0.86	1.71
Deposit	9/30/2009		*INTEREST PAYM...	Deposit		X	Interest Earnin...	0.83	2.54
Total Business Money Market Savings									
								2.54	2.54
Checking									
Check	7/3/2009		Marriott Gaslamp	Deposit for v...		X	2011 Awards ...	-1,000.00	-1,000.00
Check	7/22/2009		USPS PO Box	renewal fee p...		X	4015 P.O. Box	-57.00	-1,057.00
Check	7/23/2009		EZ NetTools			X	4013 Website ...	-17.90	-1,074.90
Check	7/27/2009		Holiday Inn Mission ...	July Luncheon		X	2005 Luncheo...	-1,176.72	-2,251.62
Check	7/30/2009		Horn Blower Cruises	Horn Blower ...		X	2003 Special ...	-1,000.00	-3,251.62
Deposit	7/31/2009			July Luncheon		X	-SPLIT-	780.00	-2,471.62
Check	8/4/2009	1127	Chris Knopp	Awards Com...		X	2011 Awards ...	-38.83	-2,510.45
Check	8/5/2009		Absolute Exhibits	AEP Backdro...		X	2003 Special ...	-2,386.04	-4,896.49
Check	8/12/2009	1128	Marilyn Ponsoggi	July board m...		X	3001 Board M...	-65.15	-4,961.64
Deposit	8/14/2009			Deposit		X	701 Spring Wo...	2,209.70	-2,751.94
Deposit	8/19/2009			Partial refund...		X	2003 Special ...	505.69	-2,246.25
Check	8/20/2009		EZ NetTools			X	4013 Website ...	-17.90	-2,264.15
Check	8/25/2009	1129	Chris Knopp	Awards Com...		X	2011 Awards ...	-61.45	-2,325.60
Check	8/28/2009	1131	Horn Blower Cruises	Horn Blower ...		X	2003 Special ...	-800.00	-3,125.60
Deposit	9/4/2009			Deposit		X	-SPLIT-	1,505.00	-1,620.60
Deposit	9/11/2009			Deposit		X	-SPLIT-	120.00	-1,500.60
Deposit	9/11/2009			Deposit		X	-SPLIT-	5,900.00	4,399.40
Check	9/14/2009	1133	Diane Catalano	Dinner		X	3001 Board M...	-126.15	4,273.25
Check	9/16/2009		Marriott Gaslamp	Venue		X	2011 Awards ...	-6,999.00	-2,725.75
Check	9/16/2009	1130	Monica Kling	Venue		X	2011 Awards ...	-981.85	-3,707.60
Check	9/16/2009	1134	Chris Knopp	Reimburse...		X	2005 Luncheo...	-8.16	-3,715.76
Check	9/17/2009			Awards Com...		X	2011 Awards ...	-42.30	-3,758.06
Check	9/21/2009	1137	Seth Torma	Cash for Cas...		X	2011 Awards ...	-200.00	-3,958.06
Check	9/21/2009	1138	Katz, Okitsu & Asso...	Frames and ...		X	2011 Awards ...	-104.31	-4,062.37
Check	9/21/2009	1135	Heather Harris	Certificates a...		X	2011 Awards ...	-549.71	-4,612.08
Check	9/22/2009	1132	Marilyn Ponsoggi	State Board ...		X	2007 Student ...	-2,000.00	-6,612.08
Deposit	9/23/2009			Deposit		X	2009 Chapter ...	-165.48	-6,777.56
Deposit	9/23/2009			Deposit		X	-SPLIT-	1,378.00	-5,399.56
Deposit	9/23/2009			Deposit		X	-SPLIT-	2,070.00	-3,329.56
Check	9/24/2009		EZ NetTools			X	4013 Website ...	-17.90	-3,347.46
Check	9/24/2009		Marriott Gaslamp	Venue		X	2011 Awards ...	-53.95	-3,401.41
Check	9/25/2009	1136	Kimberly Bush			X	2007 Student ...	-2,000.00	-5,401.41
Deposit	9/30/2009			Deposit		X	501 Newslette...	200.00	-5,201.41
Total Checking								-5,201.41	-5,201.41

San Diego AEP Transaction Detail by Account July through September 2009

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
200 Committee Income									
201 Awards Revenue									
Deposit	9/11/2009	391424	AMEC	Mission Spon...			Checking	-300.00	-300.00
Deposit	9/11/2009	3382	Kalz, Okitsu & Asso...	Mission Spon...			Checking	-300.00	-600.00
Deposit	9/11/2009	24016	Worden Williams	Mission Spon...			Checking	-300.00	-900.00
Deposit	9/11/2009	643514	TRC	Mission Spon...			Checking	-300.00	-1,200.00
Deposit	9/11/2009	154800	RBF	Mission Spon...			Checking	-300.00	-1,500.00
Deposit	9/11/2009	6219	LLG, Engineers	Mission Spon...			Checking	-300.00	-1,800.00
Deposit	9/11/2009	0945...	HDR	Balboa Spon...			Checking	-500.00	-2,300.00
Deposit	9/11/2009	27069	Helix	10 Attendees			Checking	-600.00	-2,900.00
Deposit	9/11/2009	2599	EDAW	Cabrillo Spon...			Checking	-1,000.00	-3,900.00
Deposit	9/11/2009	0006...	URS	Cabrillo Spon...			Checking	-1,000.00	-4,900.00
Deposit	9/11/2009	026957	Helix	Cabrillo Spon...			Checking	-1,000.00	-5,900.00
Deposit	9/23/2009	2605	EDAW	Raffle Income			Checking	-388.00	-6,288.00
Deposit	9/23/2009	1972	Mindy Fogg	Attendance (r...			Checking	-40.00	-6,328.00
Deposit	9/23/2009	1973	Mindy Fogg	Attendance			Checking	-50.00	-6,378.00
Deposit	9/23/2009	1900	County Of San Diego	Attendance			Checking	-50.00	-6,428.00
Deposit	9/23/2009	1894	County Of San Diego	Attendance			Checking	-50.00	-6,478.00
Deposit	9/23/2009	1895	County Of San Diego	Attendance			Checking	-50.00	-6,528.00
Deposit	9/23/2009	1896	County Of San Diego	Attendance			Checking	-50.00	-6,578.00
Deposit	9/23/2009	1897	County Of San Diego	Attendance			Checking	-50.00	-6,628.00
Deposit	9/23/2009	1898	County Of San Diego	Attendance			Checking	-50.00	-6,678.00
Deposit	9/23/2009	507	Matthew Valerio	Attendance			Checking	-50.00	-6,728.00
Deposit	9/23/2009	210	Dennis Marcin	Attendance			Checking	-60.00	-6,778.00
Deposit	9/23/2009	9590	Bruce McIntyre	Attendance			Checking	-60.00	-6,838.00
Deposit	9/23/2009	1913	David Evans and As...	Attendance			Checking	-60.00	-6,898.00
Deposit	9/23/2009	2038	Geomorph Informati...	Attendance			Checking	-60.00	-6,958.00
Deposit	9/23/2009	1127	Rosalyn Stewart	Attendance			Checking	-60.00	-7,018.00
Deposit	9/23/2009	121567	Ninyo & Moore	Attendance			Checking	-70.00	-7,078.00
Deposit	9/23/2009	1726	Marilyn Ponsaggi	Attendance			Checking	-100.00	-7,248.00
Deposit	9/23/2009	38216	PMC	Attendance			Checking	-140.00	-7,388.00
Deposit	9/23/2009	2604	EDAW	Attendance			Checking	-260.00	-7,648.00
Deposit	9/23/2009	142898	Jones & Stokes	Sponsorship			Checking	-500.00	-8,148.00
Deposit	9/23/2009	40832	RECON	Sponsorship			Checking	-1,000.00	-9,148.00
Total 201 Awards Revenue									-9,148.00
Total 200 Committee Income									-9,148.00
300 Conference Income									
303 Chapter Subventions									
Deposit	9/4/2009	213	AEP	2nd Quarter ...			Checking	-1,225.00	-1,225.00
Total 303 Chapter Subventions									-1,225.00

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Accrual Basis

San Diego AEP
Transaction Detail by Account
 July through September 2009

Type	Date	Num	Name	Memo	Class	Cir	Split	Amount	Balance
305 Special Program Income									
Deposit	9/4/2009								
Deposit	9/11/2009	313	Nonmembers	AEP Harbor ...			Checking	-140.00	-140.00
Deposit	9/11/2009	11938	James Potter	Harbor Cruise			Checking	-40.00	-180.00
Deposit	9/11/2009	1117	D-Tek Analytical La...	Harbor Cruise			Checking	-40.00	-220.00
Deposit	9/11/2009		Kristine Johnson	Harbor Cruise			Checking	-40.00	-260.00
Total 305 Special Program Income									
Total 300 Conference Income									
500 Newsletter Income									
501 Newsletter Business Ads									
Deposit	9/30/2009	155036	RBF	Deposit			Checking	-200.00	-200.00
Total 501 Newsletter Business Ads									
Total 500 Newsletter Income									
700 CEQA Workshop Income									
701 Spring Workshop Profit									
Deposit	8/14/2009			Deposit			Checking	-2,209.70	-2,209.70
Total 701 Spring Workshop Profit									
Total 700 CEQA Workshop Income									
800 Luncheon Income									
801 Member									
Deposit	7/31/2009	1181	Emily Lipoma	July Luncheon			Checking	-20.00	-20.00
Deposit	7/31/2009	1125	Diane Catalano	July Luncheon			Checking	-20.00	-40.00
Deposit	7/31/2009	219	Sharon Mackerras	July Luncheon			Checking	-20.00	-60.00
Deposit	7/31/2009	40533	RECON	July Luncheon			Checking	-20.00	-80.00
Deposit	7/31/2009	425	Hannah Arkin	July Luncheon			Checking	-20.00	-100.00
Deposit	7/31/2009	2086	Martin Bitterling	July Luncheon			Checking	-20.00	-120.00
Deposit	7/31/2009	975	William Snyder	July Luncheon			Checking	-20.00	-140.00
Deposit	7/31/2009	2338	Valerie Yruretagoye...	July Luncheon			Checking	-20.00	-160.00
Deposit	7/31/2009	4340	Karina Fidler	July Luncheon			Checking	-40.00	-200.00
Deposit	7/31/2009	84203	LSA	July Luncheon			Checking	-40.00	-240.00
Deposit	7/31/2009	6503	RBF	July Luncheon			Checking	-60.00	-300.00
Deposit	9/4/2009	2590	EDAW	July Luncheon			Checking	-140.00	-440.00
Total 801 Member									
Non-Member									
Deposit	7/31/2009	981	Matthew Moore	July Luncheon			Checking	-30.00	-30.00
Deposit	7/31/2009	1891	County Of San Diego	July Luncheon			Checking	-30.00	-60.00
Deposit	7/31/2009	2145	City of Escondido	July Luncheon			Checking	-90.00	-150.00
Total Non-Member									

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Accrual Basis

San Diego AEP Transaction Detail by Account July through September 2009

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
800 Luncheon Income - Other								
Deposit	7/31/2009			July Luncheon		Checking	-330.00	-330.00
Total 800 Luncheon Income - Other							-330.00	-330.00
Total 800 Luncheon Income								
Interest Earnings								
Deposit	7/31/2009		*INTEREST PAYM...	Deposit		Business Mon...	-0.85	-0.85
Deposit	8/31/2009		*INTEREST PAYM...	Deposit		Business Mon...	-0.86	-1.71
Deposit	9/30/2009		*INTEREST PAYM...	Deposit		Business Mon...	-0.83	-2.54
Total Interest Earnings							-2.54	-2.54
2000 Chapter Expenses								
2003 Special Chapter Program								
Check	7/30/2009		Horn Blower Cruises	Horn Blower ...		Checking	1,000.00	1,000.00
Check	8/5/2009		Absolute Exhibits	AEP Backdro...		Checking	2,386.04	3,386.04
Deposit	8/19/2009			Partial refund...		Checking	-505.69	2,880.35
Check	8/28/2009	1131	Horn Blower Cruises	Horn Blower ...		Checking	800.00	3,680.35
Total 2003 Special Chapter Program							3,680.35	3,680.35
2005 Luncheon Expenses								
Check	7/27/2009		Holiday Inn Mission ...	July Luncheon		Checking	1,176.72	1,176.72
Check	9/16/2009	1130	Monica Kling	Reimburse...		Checking	8.16	1,184.88
Total 2005 Luncheon Expenses							1,184.88	1,184.88
2007 Student Scholarships								
Check	9/21/2009	1135	Heather Harris			Checking	2,000.00	2,000.00
Check	9/25/2009	1136	Kimberly Bush			Checking	2,000.00	4,000.00
Total 2007 Student Scholarships							4,000.00	4,000.00
2009 Chapter Direct Expenses								
Check	9/22/2009	1132	Marilyn Ponceggi	July Board m...		Checking	165.48	165.48
Total 2009 Chapter Direct Expenses							165.48	165.48

San Diego AEP
Transaction Detail by Account
 July through September 2009

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 10/02/09
 Accrual Basis

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
2011 Awards Banquet								
Check	7/3/2009		Marriott Gaslamp	Deposit for v...		Checking	1,000.00	1,000.00
Check	8/4/2009	1127	Chris Knopp	Awards Com...		Checking	38.83	1,038.83
Check	8/25/2009	1129	Chris Knopp	Awards Com...		Checking	61.45	1,100.28
Check	9/16/2009		Marriott Gaslamp	Venue		Checking	6,999.00	8,099.28
Check	9/16/2009		Marriott Gaslamp	Venue		Checking	981.85	9,081.13
Check	9/16/2009	1134	Chris Knopp	Awards Com...		Checking	42.30	9,123.43
Check	9/17/2009			Cash for Cas...		Checking	200.00	9,323.43
Check	9/21/2009	1137	Seth Torma	Frames and ...		Checking	104.31	9,427.74
Check	9/21/2009	1138	Katz, Okitsu & Asso...	Certificates a...		Checking	549.71	9,977.45
Deposit	9/23/2009			Change for c...		Checking	-200.00	9,777.45
Check	9/24/2009		Marriott Gaslamp	Venue		Checking	53.95	9,831.40
Total 2011 Awards Banquet							9,831.40	9,831.40
Total 2000 Chapter Expenses							18,862.11	18,862.11
3001 Board Expenses								
3001 Board Meeting Expenses								
Check	8/12/2009	1128	Marilyn Ponseggi	July Board m...		Checking	65.15	65.15
Check	9/14/2009	1133	Diane Catalano	Dinner for Ju...		Checking	126.15	191.30
Total 3001 Board Meeting Expenses							191.30	191.30
Total 3000 Board Expenses							191.30	191.30
4000 Administration Expenses								
4013 Website Expense								
Check	7/23/2009		EZ NetTools			Checking	17.90	17.90
Check	8/20/2009		EZ NetTools			Checking	17.90	35.80
Check	9/24/2009		EZ NetTools			Checking	17.90	53.70
Total 4013 Website Expense							53.70	53.70
4015 P.O. Box								
Check	7/22/2009		USPS PO Box	renewal fee p...		Checking	57.00	57.00
Total 4015 P.O. Box							57.00	57.00
Total 4000 Administration Expenses							110.70	110.70
TOTAL							0.00	0.00

**AEP San Diego Chapter Member Info
September 21, 2009**

❖ Total Members = 358

❖ Renewals = 10

Michael	Schwerin,	mikes@helixepi.com
Addie	Farrell	addie.farrell@aecom.com
Lara	Costantino,	larac@helixepi.com
Bobbi	Herdes,	bherdes@recon-us.com
Paul Dean	Coker,	coker@ccdc.com
Melanie J.	Kush	mkush@ci.santee.ca.us
Nancy	Lucast,	lucastn@lucast.com
Chris	Jacobs	cjacobs@ci.la-mesa.ca.us
Kimberly	Bush	ca00kim@yahoo.com
Corinne	Lytle	corinne_lytle@urscorp.com

❖ New Members = 9

Joe	O'Bannon	jobannon@chambersgroupinc.com
Tanner	French	tfrench@koacorporation.com
Niki	McGinnis	nmcginnis@sandiego.gov
Kim	Wehinger	kwehinger@sandiego.gov
Terry	Clapham	terry.clapham@energycenter.org
Robert	Powell	rjpowell@iid.com
Donald	Vargas	dvargas@iid.com
Amy	Rowland	amy@pangeabiological.com
Sharon	Muczynski	dirtface@charter.net

❖ Deletions = still none