

San Diego Chapter AEP Board Meeting

Date: May 6, 2009

Time: 6:30 p.m. to 8:00 p.m.

Location: PBS&J

Attendees: Diane Catalano (President), Monica Kling (Vice President of Programs), Cara Leone (Treasurer), Dawna De Mars (Secretary), Leslie Redford (Newsletter Editor), Julie Wang (Student Membership and Outreach Director), and Marilyn Pongeggi (Chapter Director).

1.0 Priority Items

1.1 SDSU Chapter Update

- Status of scholarship applications – on-going announcements in the newsletter; Cara to check P.O. Box
- Kent Norton e-mailed and indicated that a weekend in October or November would work for the student CEQA workshop and could do either one full-day or two half days – San Diego Chapter Board member(s) to participate/observe for future workshops
- Structure of the Action Plan in place – details and budget to be finalized this month for the State (Marilyn/Julie)
- Student Manual to be drafted and finalized this summer (Marilyn/Julie)
- Speed Networking event has been successful amongst the professionals and students – feedback has been extremely positive; strong desire by students and faculty to have this as an annual event
- Student Summit to be hosted during the fall with all student board members and their faculty advisors with the San Diego Chapter Board – meet/greet and review/discuss purpose, roles, responsibilities, and expectations
- Dillon Miner is continuing to set UCSD for next academic year with the annual renewal of the student chapter (paperwork is submitted to the university on an annual basis to be a recognized student organization) and panel discussion topics so speakers can be identified early
- Coordination with Wendy Worthey is anticipated this summer regarding recruitment of student members from USD for next academic year
- Professor David Cummings is interested in starting a student chapter at Point Loma Nazarene, particularly with the participation and positive feedback from students attending the speed networking event
- Discussions with Professor Richardson at SDSU:
 - Noted that the Speed Networking event conflicted with the Yosemite trip, but suggested that for next year and in future years to look at either the 2nd or 3rd week in April to avoid the conflict
 - Identified faculty advisor's role and responsibilities and will also follow up with the university's student affairs office and compile for Julie/Marilyn to include in Student Outreach Manual for the state.
 - Discussions regarding this current academic year's student leadership
 - Provided past and current bylaws/constitution and link to current student chapter website to Professor Richardson – bylaws/constitution needs to be

revised in accordance to university acceptable standards and expectations; website should not need funding to operate....there has been a student chapter website hosted for free through the university that has functioned successfully in the past

- Professor Richardson to follow up on the status of the library and the book donations by Solano Press – Solano Press is able to provide donations to universities
- Professor Richardson to identify potential future student board before the end of this academic year and promote the SDSU student chapter with a recruitment flyer/poster
- Professor Richardson needs photos for the SDSU student chapter promotional flyer/poster - San Diego Chapter of AEP to review and locate any potential photos of past SDSU activities (contact past president Heather Harris and SD Chapter president Diane Catalano)
- Professor Richardson to follow up with SDSU Extension Center for the location of the fall student CEQA workshop and logistics – Professor Richardson suggested that she would also make it as part of her fall course requirement

1.2 Programs

1.2.1 May Luncheon

-Event is scheduled for May 28th.

-Speakers will be Lisa and Lynn.

-Topic is construction waste management.

-Lisa already sent her bio to AEP, and Monica just needs Lynn's.

-Luncheon location is the City of San Diego Environmental Services.

-Food to be obtained through the Deli. Choices include sandwiches (veggie or turkey), salad (veggie), and dessert. Monica to purchase bottled water and sodas.

1.2.2 June/July Luncheons

–Ryan (attorney) and someone from the resource agencies are possible speakers.

-Wetland regulations and Caltrans proposition 1B are possible topics.

2.0 Board Member Reports

2.1 Treasurer (Cara)

2.1.1 Correspondence

-Invite to attend a Sierra Club event at the Foster Lodge. Since this may be a political event, AEP is not going to attend as a group.

2.1.2 Account Balance (Handout)

- Checking: ~\$19,661. Savings: ~\$10,062.

-Cara indicated that the monthly updates she was providing don't appear to be useful since payments lag and the updates are not accurate. The expenses and deposits lag.

2.2 Student Membership and Outreach Director (Julie)

2.2.1 Student Chapter Updates (provided under priority item 1.1)

2.3 Vice-president of Programs (Monica)

- 2.3.1 May/June/July Luncheons
 - See priority item 1.2.

2.4 Vice-president of Membership (Mindy)

- 2.4.1 Memberships
 - She has received the renewal and totals. Diane to forward email.

2.5 Newsletter Editor (Leslie)

- Working on the newsletter this weekend.

2.6 Chapter Director

2.6.1 Board Summit

- Scheduled for August in San Diego.
- May want to get an AEP group together to go to a Padres game.

2.6.2 Other

- Marilyn will be out of work and off on medical leave from June to August. She will not be able to attend the next meeting and the next meeting may be at her home.
- The Board liked that Kent was at the Board Summit to provide input but many of the topics he had on the discussion agenda have already been addressed by the Board or are not an issue for our Chapter.

3.0 Chapter Goals

3.1 Review Membership List to Build Volunteer Pool

- To be completed next meeting. Since Marilyn will be missing the next meeting, she provided her list at this meeting.

3.2 Nominate State to Sponsor Faculty Advisor's Membership

- Marilyn suggested that this be put into the State budget.
- To discuss at State level.

4.0 Committee Reports

4.1 Awards

- 4.1.1 The venue possibilities has been narrowed down to three:

Marriot	\$ 9,900	Cheapest	Free parking	Altitude happy hour
Omni	\$ 11,900	Nice venue	No free parking	-
Solomar	\$ 12,500	Environmentally friendly	No free parking	Best buffet, provides raffle prizes

- The Board has indicated that they prefer the Marriot because of the price, free parking and use of the Altitude rooftop bar. The Board notes that this is still overbudget. Chris has indicated that since most the tasks are done, they are going to be focusing on sponsorship.

4.1.2 Costs

- Assuming 160 guests, two bartenders, staff, cash bar, equipment, and buffet.

4.2 Legislative Committee

- No update. Diane to email Betty and Alan and carbon copy Marilyn.

4.3 Emeritus Committee

-No update.

5.0 Discussion Items

5.1 Young Scientist Innovation Fair Sponsorship

-This is a student-run science fair sponsored by the Center for Sustainability. Students are from four to sixth grade. They would like sponsors for this event. Since this is not our target audience and the Board would like to focus on the Student Chapters, AEP will not be sponsoring this event.

5.2 City Code Monitoring Team Update

-Sean Cardenas from Helix has volunteered to be the AEP representative on the City Code Monitoring Team
-Sean provided the meeting agenda (attachment).

5.3 Thank You Gifts

-Thank you gifts have been sent out!

5.4 Pop-up Backdrop for Events

-Diane to work on getting our chapter a backdrop. She will work with Dorina. The Board indicated they would like the backdrop to be similar to the State's but to indicate that we are the San Diego Chapter.
-We can use the backdrop at luncheons.
-Marilyn mentioned that maybe we should look into a AEP podium cover to use at luncheons.

6.0 Message from the Board

-Julie has May.

The next chapter board meeting will be held on June 3rd. All AEP members are welcome to attend! Please contact Dawna De Mars at (619) 462-1515 or dawnad@helixepi.com if you would like to attend.