

San Diego Chapter AEP Board Meeting

Date: November 12, 2008

Time: 5:30 p.m. to 8:00 p.m.

Location: PBS&J

Attendees: Diane Catalano (President), Mindy Fogg (Vice President of Membership), Cara Leone (Treasurer), Dawna De Mars (Secretary), Keira Perkins (Co-newsletter Editor), Leslie (Co-newsletter Editor), and Marilyn Pongeggi (Chapter Director).

1.0 Board Members Reports

1.1 Treasurer (Cara)

1.1.1 Correspondence

-Mail was handed out to Board.

1.1.2 Account Balance

-Checking- \$20,099

-Savings- \$10,028

-Cara asked if we should send bills to the luncheon no-shows. The Board decided that we should put it in the newsletter that no-shows will be billed and we will begin billing the no-shows next year.

1.1.3 Quarterly Reports

-Done.

1.1.4 Other

-Marilyn would like to have a preliminary budget to start budget discussions in December so that The Board can get an early start and be able to submit the budget on time to the State Board. Diane noted that the State Board has not indicated that our budget submittals were late.

1.2 Student Membership and Outreach Director (Diane for Julie)

1.2.1 Student Chapter Update

-SDSU: No update.

-UCSD: There is a new Student Board and a new revegetation project.

-USD: Will ask Wendy Worthy to get involved in promoting this student chapter. She currently teaches at USD.

1.2.2 Other

-AEP needs a judge for the AEP Conference Poster Contest. The judge needs to be a professor. Kiera has indicated that she knows of a person who could be right for the position.

-Student volunteers helped out at the Fall Workshop.

-Scholarship budget needs to be discussed.

-AEP should begin advertising the Student Scholarship in the newsletter.

1.3 Vice-President of Programs (Diane for Monica)

1.3.1 Holiday Party

-Date: December 11th

-To be a joint party with APA and WEC.

-Location: Rockbottom Brewery

-Diane to send an e-mail announcement.

1.3.2 January Luncheon

-Ideas include the CEQA Judge as a speaker.

1.4 Vice President of Membership (Mindy)

-10 new members in September.

-Marilyn would like to know if the CEQA workshop increased membership.

1.5 Newsletter Editor (Kiera and Leslie)

1.5.1 Co-editor Position

The newsletter editor position is now two Co-Editor positions. Leslie and Kiera will now be Co-editors. They will likely take turns doing the newsletter. Leslie was the WEC newsletter chair and she is preparing to take an In-Design course to prepare herself to be the AEP Newsletter Co-chair. Having two editors will help improve the newsletter each month.

1.5.2 November Newsletter

-Marilyn will have the story of the month. Possible ideas include a Chula Vista Update, State Board Meeting Update and the CEQA Fall Workshop.

-Other newsletter ideas include the following: UCSD Sustainability Program, legislative update, holiday party, Question/Answer for Cara, and advertising.

1.6 Chapter Director (Marilyn)

1.6.1 State Board Meeting Update (Budget Discussion)

-Discussed CEQA Workshops. Talked about the equality of the 2/3 State and 1/3 Local Chapter split of funds. The State did not know that the San Diego Chapter is not making money on the workshops. The State Board suggested increasing the Costs. It was mentioned that other Chapters do not provide lunch and utilize free locations. The San Diego Board feels like it would be unfair to stop providing lunch and charge the same amount.

-State Board would like to eliminate the CEQA Checklist revision project since this project has not progressed and the allocated funds have not been used. Mike McCormick (PMC) is in charge of the project but has not had any meetings on the project in a while. The State Board decided that if a Work Plan was completed and submitted by December 1st, that funding would continue for this project. Also, if this project shows progress, the State Board may still fund the project. The San Diego Board is pushing for this project to be completed and for the associated funding to be

available. If this project doesn't move forward on the State level, the San Diego Chapter may pick it up.

-The State Board decided that hard copies of the AEP CEQA book will still be provided. It is noted that these books are selling as text books. Books should be promoted as a big incentive to students to join AEP.

There is talk of raising the price of the books.

-The State Board has indicated that they keep a high amount of reserves for "rainy day" purposes and will use the reserves, if needed.

-The State Board has indicated that they would like to complete a membership survey. It is noted that due to member comments, AEP will try and go paperless by 2010. If members prefer paper copies, there will be some method of letting the State Board know so they can continue to receive hard copies.

1.6.2 Fall CEQA Workshop

-The workshop went well.

-The PowerPoint presentation was too wordy. The future workshops should have a less wordy PowerPoint presentation with a detailed notebook.

-Lunch included "comfort food"

-This time a room change was included, but AEP should ask for this fee to be waved next time since AEP is a non-profit.

-A total of 98 people attended, including 92 paid attendees, 2 students, 3 speakers, and Marilyn.

-Two screens were provided, which worked well.

-There was a problem with Stephan George sending the registration list; it was not sent until 9:15. People who signed-in prior to 9:15 were on the honor system.

-The State Board indicated that we should be using local speakers and indicated that they will not pay for travel expenses of speakers in the future.

1.6.3 Emeritus Committee

-The committee has not been put together yet.

-Marilyn will put together a list of AEP members with potential to be a part of this committee.

2.0 Committee Reports (Diane)

2.1 Awards Committee

-Addie has indicated that she will not be a co-chair next year.

2.2 Legislative Committee

-The Governor has indicated that Caltrans Proposition 1B projects may be made exempt from CEQA to reduce project costs.

3.0 Discussion Items

3.1 AICP CM Credits (Marilyn/Diane)

-We were previously told that all the AEP programs from 2008-2009 would be eligible to receive AICP CM credits; however Marilyn was told that the credits

are not approved yet. To get approval, a summary of the luncheons has to be submitted for approval prior to the workshop/luncheon.

-Apparently people trying to obtain approval for AICP CM credits only find out if their program was approved for credits by checking on the website that is updated periodically. AEP has a problem with this method since the website may not be updated prior to the luncheon/workshop date and therefore we are unable to advertise that our program has AICP CM credits.

-It is noted that AEP is not responsible for making sure that individuals obtain AICP CM credits (this must be done by the individual), however AEP is making an effort to have AEP programs certified for AICP CM credits.

-Marilyn would like to know how the APA gets their programs certified for AICP CM credits.

3.2 AEP Mugs (Dawna)

-Discount Mugs is no longer carrying the forest green mugs.

-Samples were received from Quality Logos, but they have stickers that say the mugs may contain materials that are known to cause birth defects and cancer. The Board agreed that these mugs are not appropriate to give to members.

-Dawna is to look into getting mugs within California. She has already looked unsuccessfully in San Diego. It was suggested that she look in Los Angeles and Orange Counties.

3.3 AEP Shirt Logos (Mindy)

-The cost of the shirt depends on the type of shirt chosen.

-The AEP San Diego Chapter logo costs \$8.50.

-AEP Board members would pay for their own shirt and the San Diego AEP Chapter would pay for the logo.

-The sample received of the logo needs to be reduced in size.

-The Board suggested that the logo be made so that the shirt could be sold to members. It was concluded that the logo should consist of the AEP logo with "San Diego Chapter" written underneath the logo.

-Marilyn is still interested in name tags for Board members. The Board agrees that name tags for Board members are a good idea.

3.4 San Diego Science Festival (March 2009) (Monica)

-No update.

3.5 Other (Diane)

-Kimberly Bush wants to get involved in AEP. The Board suggested that she could get involved by helping with luncheon/holiday party registration.

-Orange County offered to pay \$10 extra per person attending our Workshops since we are sometimes sustaining losses from the workshops. The Board decided that it was a nice gesture, but that we would not accept the extra payment.

The next chapter board meeting will be held on December 3. All AEP members are welcome to attend! Please contact Dawna De Mars at (619) 462-1515 or dawnad@helixepi.com if you would like to attend.