

## San Diego Chapter AEP Board Meeting

Date: December 3, 2008

Time: 6:00 p.m. to 8:00 p.m.

Location: P.F. Chang's, Mission Valley

Attendees: Diane Catalano (President), Mindy Fogg (Vice President of Membership), Cara Leone (Treasurer), Dawna De Mars (Secretary), Marilyn Pongeggi (Chapter Director), Christina Keller (former Vice President of Programs), Toni Nguyen (SDSU Student Chapter President), and Randall Stevens (UCSD Student Chapter President).

### 1.0 Board Members Reports

#### 1.1 Treasurer (Cara)

##### 1.1.1 Correspondence

-None.

##### 1.1.2 Account Balance

-Checking- \$22,881

-Savings- \$10,042

-Cara to oversee reimbursements to student chapters.

(Budget to be discussed at a later point in this meeting)

#### 1.2 Student Membership and Outreach Director (Diane for Julie)

##### 1.2.1 Student Chapter Update

-UCSD: They had a meeting in October. Approximately 60 students attended. A new coastal sage scrub revegetation project was started. There is a herbicide and non-herbicide group. In February, they plan on doing another planting round. They are using GIS to complete mapping. To keep students interested, Randy is sending weekly emails with updates and has been doing outings once a month. Randy has requested that events be e-mailed to him so he can put them on the student calendar.

-SDSU: Toni had a meeting with the Advisor. He would like to develop resources for students, which could include job shadowing or "just lunch". Board members expressed that job shadowing may be difficult since most private sector planners do daily activities that they would not be able to share with students. Marilyn suggested that multiple employees could take turns with the student throughout the day. Toni requested a page in the newsletter to advertise student events. The Board would like such events to be available to all students, not just SDSU students. Julie to meet with Toni to go over the logistics of job shadowing or other student events.

-USD: No update.

##### 1.2.2 Student CEQA Workshop

- CEQA Checklist Training

### 1.3 Vice-President of Programs (Christina for Monica)

#### 1.3.1 Holiday Party

-Date: December 11<sup>th</sup>

-To be a joint party with APA and WEC. Cost split is 40-40-20.

-Location: Rockbottom Brewery.

-LLG is sponsoring drinks.

-Christina will go with Marilyn to Costco to get the raffle prizes.

-Need volunteers.

-Need games- possibly do similar games to last year (information scavenger hunt, limbo, ect.).

-The food has been chosen.

#### 1.3.2 January Luncheon

-Need CEQA judge contact information.

### 1.4 Vice President of Membership (Mindy)

-8 new members, 13 renewing members, and 27 membership drop-outs

-Marilyn would like to know the drop-outs were due to job loses, cost of membership or just membership lapses. If job loses are an issue, Marilyn would like to develop an “unemployment” membership with reduced dues and luncheon costs.

### 1.5 Newsletter Editor (Diane for Kiera and Leslie)

#### 1.5.1 November/December Newsletter

-One combined “Year End” newsletter. The goal is to get it out in the middle of January.

### 1.6 Chapter Director (Marilyn)

#### 1.6.1 Spring CEQA Workshop

-Marilyn listed the date choices. The Board decided April 3<sup>rd</sup> was the best choice.

-Topic ideas are needed.

#### 1.6.2 CEQA Checklist Workshop

-The Work Plan was submitted to the State Board prior to the December 1<sup>st</sup> deadline. Therefore this project is expected to be funded next year.

#### 1.6.3 Emeritus Committee

-No update.

#### 1.6.4 Other

-Marilyn to ask the State Board if local Board members get a discount for the AEP conference.

### 2.0 Committee Reports (Diane)

#### 2.1 Awards Committee

-Addie has indicated that she will not be a co-chair next year. We will need either a new co-chair or just a single chair person.

## 2.2 Legislative Committee

-The Governor has indicated that Caltrans Proposition 1B projects may be made exempt from CEQA to reduce project costs. The Board would like Betty or the State to write a comment on this.

## 3.0 Discussion Items

### 3.1 AEP Mugs (Dawna)

-We will be ordering green mugs with white logos from a local company (Custom Logos). Mugs will be in compliance with Prop 65 and would not require labeling. A sample mug was shown to the Board.

### 3.2 Elections

-The Board decided to only hold elections if multiple people were interested in the same Board position. A notice in the newsletter should be posted to see if anyone is interested in any Board positions.

### 3.3 2009 Budget

-A draft budget was given out to the Board. It was based on the actual budget from last year. Board members to review and discuss at next meeting.

-The Board noted that the scholarship program must be fully funded by the awards program next year.

-Cara noted that some budget items are difficult to put into the categories designated by the State.

-Marilyn to estimate the Director position expenses.

-Randy noted that Earthfair would be the same cost as next year if the Board chose the same type of booth. The Board indicated they would like the same type of booth as last year.

-The Board noted that the student chapters will get the same budget as last year (\$500 each).

### 3.4 ACIP CM Credits

-Working on getting credits for the January luncheon.

### 3.5 AEP Shirt Logos (Mindy)

-Still in the process of revising the logo per the last meeting.

-Once we receive shirts, we will take a photo of the Board in their shirts for the newsletter to advertise that members can purchase shirts.

### 3.6 San Diego Science Festival (March 2009) (Monica)

-Need to determine how AEP wants to get involved in this event.

### 3.7 Other

-None.

The next chapter board meeting will be held on January 7th. All AEP members are welcome to attend! Please contact Dawna De Mars at (619) 462-1515 or dawnad@helixepi.com if you would like to attend.